

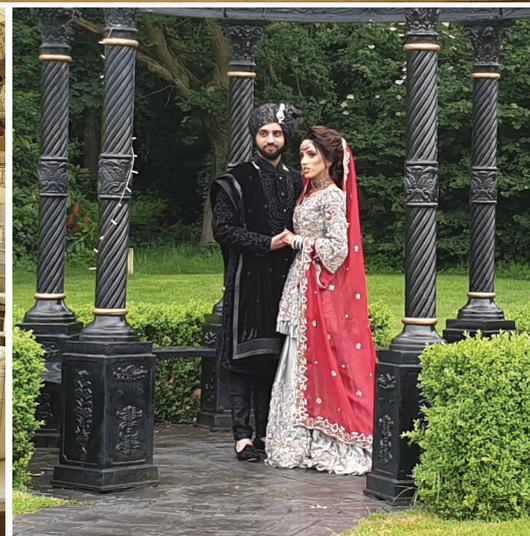
Celebrate at



www.haughtonhall.com

HAUGHTON HALL HOTEL
& Leisure Club - Shifnal, Shropshire

Marquee hire
available for up
to 300 guests





For more information call
01952 468 300

or email us at
Events@HaughtonHall.com

www.HaughtonHall.com

Haughton Hall Hotel & Leisure
Club, Shifnal, TF11 8HG

  @HaughtonHallHotel  @HaughtonHall

Wedding Terms



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HAUGHTON HALL HOTEL
& Leisure Club - Shifnal, Shropshire

Marquee Specification included within the hire costs:

1. Dimensions - 33m x 12m wide fully lined with ceiling chandeliers.
2. 20 x 5'6" round tables for 200 guests.
3. 200 banqueting chairs.
4. 4m long LED bar counter and 3x glass door fridges for use during the day.
5. Small chest freezer for your own ice storage.
6. Use of additional catering tent for service only (no equipment provided just a roof over the tent).
7. Outside tap near catering tent for cold water supply only.
8. Possible use of additional small meeting room linked to the marquee for storage or service use.
9. Car parking within the main car park and overflow onto grassed areas for 200 cars approx.
10. Use of hotels function toilets near the marquee and linked into the building.
11. Marquee hire rates include access from 9am on the day of the event. If access is required the day prior, then additional hire charges will be made in lieu of the potential loss of revenue to the hotel, although any set up must be completed by 8pm so noise does not disturb guests in nearby bedrooms.
12. Delivery vehicles used by suppliers in the set up of the event, must be removed from the access drive before guests arrive and not left on the driveway overnight.
13. Valuables/decorations left in the marquee overnight are the responsibility of the hirer and not the hotel, and no liability can be accepted for loss or damage however caused.

Items that can be added to the marquee hire at additional costs:

1. Additional tables and chairs can be provided at the costs below (per item):
5'6" round tables £10, 6" rounds £12, 6" long trestle tables £9, banqueting chairs £3 each.
2. Tables cloths for long or round tables at £2.50 for a 90x90 or 70x144 cloth and £1.50 for a 70x70.

3. Dance floor hire - black and white - approx. 5m x 4m £250 for the day.
4. Rubbish bags should be provided by your caterer, but if required, we charge £10 for approx. 20 bags.
5. Car park attendants x 2 people for 2 hours on arrival only, from £75.00.
6. High chairs - we hold a limited number that can be hired at £10 each.
7. Additional function rooms and bedrooms may be available for changing, set up equipment or storage and will be charged at standard rates when pre-booked in advance. Additional costs may be incurred if facilities are left in a poor state or excessive work is required to reinstate bedrooms.
8. Rubbish removal from the site for catering, bar waste or general items will be charged on volume/weight if any refuse bags remain at the end of the event. However, your caterer should arrange to take away all waste and these charges only apply if we have items left on site.

The Hotel does not allow the following :

1. Candles/naked flames can not used in the hotel or marquee due to the risk of fire, and so we suggest battery operated lights are used if required.
2. Fireworks or fire crackers must not be set off anywhere within the hotel, grounds or car parks.
3. No items (hooks, tape, pins or similar) may be attached to the marquee lining, roof or walls that may damage the lining. Significant charges will be levied for any damage caused.
4. No electrical equipment can be plugged in to our supply without items having a valid PAT certificate provided to the hotel in advance of the day (i.e. disco equipment, additional lighting, chocolate fountains, catering equipment or similar).

Please note that we hold a £1,000 bond against the above or similar items, that will returned by cheque, less any charges made for the costs for items listed above (or similar costs for unspecified items). This will be refunded within 7 days of the event and a receipt issued.